

2005 MAYOR'S HISPANIC HERITAGE AWARDS



*Recognizing Outstanding
Volunteer Service
in the City of Houston*

Deadline for Nominations:

Must be postmarked by March 31, 2005.

Return Via Mail To:

*City of Houston
Attn: MHHA Committee
P. O. Box 1562
Houston, Texas 77251*

Nomination Application

About the Awards

Purpose

In its first year, the Mayor's Hispanic Heritage Awards (MHHA) wishes to recognize exemplary individuals who have made significant contributions leading to quality of life improvements in the Hispanic community.

The city-appointed MHHA Committee will review nomination entries and select the recipients of the 2005 Mayor's Hispanic Heritage Awards. Mayor Bill White and City Council will salute these exceptional individuals on every Tuesday during Hispanic Heritage Month (September 15 to October 15).

2005 Award Categories

Public Safety – Recognizes an outstanding person who has advocated on behalf of Hispanics to improve/resolve public safety issues in the Houston community. Nominations for this award must include a biography highlighting the service provided by the nominee.

Education – Recognizes an individual who has increased awareness and understanding of education issues related to the Hispanic community in Houston and implemented specific projects to improve these conditions. Nominations for this award must include a biography highlighting the service provided by the nominee.

Healthcare – Recognizes an outstanding person who has increased awareness of healthcare issues affecting Hispanics in Houston and implemented specific projects leading to improvements. Nominations for this award must include a biography highlighting the service provided by the nominee.

Community activist – Recognizes the outstanding volunteer efforts of an individual that benefited the Hispanic community in Houston. Nominations for this award must include a biography highlighting the service provided by the nominee.

Lifetime achievement – Recognizes an outstanding Houston resident with more than 20 years commitment to improving the quality of life in the Hispanic community through volunteer activities. Nominations for this award must include a resume/vita highlighting the years of service provided by the nominee.

Nomination Guidelines

Nomination Criteria

- An individual currently engaged in volunteer service that improves the quality of life of Hispanics in Houston.
- Contribution and/or activity must have been performed in Houston during 2004.
- Nominees are subject to background checks.
- Incomplete nominations will not be considered.
- Award recipients will be asked to attend a recognition event during Hispanic Heritage month at Houston City Hall.

Nomination Process

A complete nomination application includes the following:

- Completed nomination form
- A narrative statement describing the nominee's activities and how his/her contributions made a positive impact on the Houston Hispanic community. Statements can be no longer than 500 words and must contain the following information.
- A resume and/or biography highlighting the service provided by the nominee.

I. Description of Service:

1. What service did the nominee perform?
2. What makes this work unique?

II. Accomplishments and Impact:

1. What was the result of this service?
2. What change or impact did the nominee make in others' lives and in the community?

III. Nominee History of Service:

1. How much of the nominee's time was committed to this service?
2. How long has the nominee been involved in this service?

All nominations must be submitted by mail, and must include **four complete** copies of the submission.

Supporting Materials

- Supporting materials are optional and limited to no more than three 8 ½" x 11 pages (front only). Material can include letters of support, newspaper clippings etc. If a nominee is selected, the MHHA committee reserves the right to use photos in event program and publicity related to the Mayor's Hispanic Heritage Awards.
- All supporting materials must include four complete copies for inclusion.

Deadline

Nominations must be postmarked no later than March 31, 2005 for consideration.



Nomination Form

Please print clearly or type in the spaces below.

Category (choose only one)

- ☐ Public Safety
- ☐ Education
- ☐ Health
- ☐ Community Activist
- ☐ Lifetime Achievement

Individual Nominee

Name: _____

Home Phone: _____ Office Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Nominator

Name: _____

Home Phone: _____ Office Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Nominator's Signature

Signature _____ Date _____

Submit **Via Mail** the completed nomination form, narrative statement, resume, and all supporting materials to:

City of Houston
Attn: MHHA Committee
P. O. Box 1562
Houston, Texas 77251

Deadline: Postmarked by March 31, 2005.

E-mail: christina.cabral@cityofhouston.net